

Saydel Community School District
Meeting Minutes

Regular Board Meeting - Nov 12, 2018
11/12/2018 06:00 PM

Saydel District Office - Board Room
5740 NE 14th Street, Des Moines, IA 50313

I. Call the Meeting to Order

Meeting called to order by Chairperson Pro-Tem Jennifer Van Houten at 6:00PM.

A. Roll Call

Present: Mrs. Julie Jennings, Mr. Doug Kayser, Mr. Roland Kouski Jr., Mrs. Jennifer Van Houten, Mr. Chad Vitiritto

Absent: Mr. Brian Bowman, Mr. Rob Strickler

B. Approval of Agenda

Motion to approve the agenda as published.

Motion made by: Mrs. Julie Jennings

Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

II. Public Comments

There were no public comments.

III. Board Reports

Mrs. Julie Jennings attended the High School Drama Production, The Addams Family. It was very well performed. Mrs. Jennifer Van Houten extended condolences to the family of Max Druhl. Mr. Chad Vitiritto shared a report on the contracts reviewed during the last Operations and Management Committee meeting. Mrs. Jennifer Van Houten noted the Annual IASB Convention is held this week, and the majority of the Board will be attending.

IV. Superintendent's Report

Superintendent Todd Martin welcomed students from Saydel High School Student Government: Gabby Neddermeyer, Jasmine Bieghler, and Kelsey Floyd. These are students who are interested in serving on the Saydel School Board as a non-voting student representative. He reviewed and discussed parent/teacher conference attendance rates and enrollment figures for 2018.

V. Saydel Master Facility Plans

Motion to approve the Saydel Master Facility Plans.

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mr. Roland Kouski Jr

Voting

Unanimously Approved

VI. Early Retirement

The Board discussed whether to offer an early retirement incentive to eligible employees for 2018-2019.

VII. Administrative Report to Board - Activities & Community Education Report
Director of Activities, Melissa Crosse, presented her activities report for fall athletics and activities.

VIII. Discussion and Action Items

A. Consent Agenda

Motion to approve consent agenda.

Motion made by: Mrs. Julie Jennings

Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

1. Minutes of Previous Meeting

Motion to approve minutes.

2. Bills for Payment

Motion to approve bills. Bills were reviewed by Julie Jennings.

3. Financial Reports

Motion to approve financial reports.

4. Contracts

Motion to approve contracts.

a. Drake University - Student Teachers

Motion to approve agreement with Drake University for student teachers.

b. Impact7G - Asbestos Testing

Motion to approve services agreement with Impact7G for asbestos testing at Woodside Middle School and Saydel High School.

c. Select Entertainment - DJ Services

Motion to approve agreement with Select Entertainment for DJ services at Woodside Middle School on December 14, 2018 for \$275.

d. Haila ASP - Facility Master Plan Update

Motion to approve agreement with Haila ASP for update of the Facility Master Plan for \$6,500.

5. Donations

Capitol City Church and Cornell/Woodside Parent Teacher Organizations donated meals for teachers during Parent Teacher Conferences. Capitol City Church donated parking lot space for use during the Trunk or Treat event. All Saints Catholic Church donated 25 Thanksgiving baskets full of food for selected at-risk families in the district. Each gift basket included a gift card for a free turkey. Capital City Equipment donated use of a lift to change the banners at the high school and the use of a utility vehicle for the cross country meets. Sabrina Birnbaumer donated haircuts for the holidays by licensed professional for anyone in the district in need (Nov. 17). Woodside Quilting donated a quilt valued at \$400 to be used as a raffle prize, with proceeds going to Saydel Eagle Endowment. Affinity Credit Union donated \$300 to Saydel Schools to be used for purchase of school supplies. Doug Kayser and family donated a tool chest for the Robotics Club in memory of Laura Kayser. Logan Contractors Supply donated 80 pcs. of 1/2" rebar and ties for the softball bullpen concrete. Garland's Inc. donated

casters for the backdrop for the Woodside school play "Joseph and the Amazing Technicolor Dreamcoat" performed at the high school & casters for carts for the Saydel Marching Eagles band trailer.

6. Fundraising

Motion to approve fundraising requests: Cornell PTO T-shirt Sales and Awareness Ribbons

7. Disposal of District Property

Per Board Policy 803.1, motion to approve sale or disposal of Hobart mixers.

B. Personnel

Motion to accept resignations from Steve Gebhart as HS Assistant Varsity Baseball Coach; approve employment agreements for Steve Gebhart as HS Head Varsity Baseball Coach, Thomas (TJ) Ballard as MS Special Ed Wrestling Associate, Kristen Castelline as HS Special Ed Associate, and Lorissa Baker as MS Track Coach.

Motion made by: Mrs. Julie Jennings

Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

C. Open Enrollment

Motion to approve open enrollments that meet good cause for the 2018-2019 school year for Jacoby Violet (grade 2) from Ankeny to Saydel, Ivanna Marcias (grade 1) from Des Moines to Saydel, Johnathan Nunez (grade 5) from Des Moines to Saydel, Maximiliano Barajos (grade K) from Des Moines to Saydel.

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mrs. Julie Jennings

Voting

Unanimously Approved

D. Vendor Contracts

1. Haila ASP - 2019 Woodside 5th Grade Renovations

Motion to approve the service agreement with Haila ASP for 2019 Woodside 5th Grade Renovations for \$50,000.

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mr. Roland Kouski Jr

Voting

Unanimously Approved

2. Haila ASP - 2019 Tennis Courts

Motion to approve the service agreement with Haila ASP for 2019 Tennis Courts for \$75,000.

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mr. Roland Kouski Jr

Voting

Unanimously Approved

3. Excel Mechanical - HS Boiler Pay Application

Motion to approve Excel Mechanical pay application #4 for 2018 High School Boiler Replacement project in the amount of \$4,189.50.

Motion made by: Mr. Roland Kouski Jr

Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

4. Tesdell Electric - Security Cameras

Motion to approve proposals from Tesdell Electric for installation of additional security cameras. Cost is \$8,230 for Saydel High School, \$16,509 for Woodside Middle School, and \$8,938 for Cornell Elementary School.

Motion made by: Mr. Roland Kouski Jr

Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

5. Tesdell Electric - Woodside LED Lighting

Motion to approve proposals from Tesdell Electric for LED lighting at Woodside wrestling room (\$1,882), gym (\$5,915), and cafeteria (\$6,732).

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mr. Roland Kouski Jr

Voting

Unanimously Approved

6. Speck USA - Woodside Flooring Updates

Motion to approve the low bids from Speck USA for flooring updates at Cornell Elementary (\$23,860) and Woodside Middle Schools (\$71,673).

Motion made by: Mr. Roland Kouski Jr

Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

7. Twin Rivers Engineering - Woodside MS HVAC Piping Conversion

Motion to approve proposal by Twin Rivers Engineering for Woodside Middle School Conversion to Hydronic Heating Phase 1 for summer 2019 for \$318,000.

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mr. Roland Kouski Jr

Voting

Unanimously Approved

E. MSA for Enrollment

Motion to request the maximum allowed Modified Supplemental Amount from the School Budget Review Committee (SBRC): \$41,473.90 for On-Time Funding for Increasing Enrollment, \$112,621.60 for Open Enrollment Out, and \$43,377.62 for English Language Learners (ELL) Instruction Beyond 5 Years.

Motion made by: Mrs. Julie Jennings
Motion seconded by: Mr. Chad Vitiritto

Voting

Unanimously Approved

F. Summer 2019 High School Student Trip to Costa Rica

Motion to approve the June 10-17 student trip to Costa Rica.

Motion made by: Mrs. Julie Jennings

Motion seconded by: Mr. Roland Kouski Jr

Voting

Unanimously Approved

IX. Adjourn

Motion to adjourn at 7:06 PM

Motion made by: Mr. Chad Vitiritto

Motion seconded by: Mrs. Julie Jennings

Voting

Unanimously Approved

Brian Bowman, Board President

Beth Vitiritto, Board Secretary